



Certificate III in Information Technology (General)

National Code: ICT30120-01V02

Online Delivery

COURSE DESCRIPTION:

This course is the perfect qualification for people who would like to start their career in ICT area, with a focus on Programming, Creating Websites, ICT Support, and Help Desk.

This course provides:

Learning Resources: Workbooks will be provided by teachers of all subjects.

Also available: Learner Support, Tutoring Support, Counselling, Library, & much more.

Course outcomes include:

Successful completion of this qualification prepares you for a pathway into the Certificate IV courses in Information Technology, in particular Programming and Web Development.

Entry Requirements:

To successfully complete this course, we recommend that you have:

- Some understanding of Information & Communication Technology (ICT) systems.
- An interest in learning new skills.
- Excitement to begin your career in the Information & Communication Technology (ICT) industry.
- Completion of Certificate II in Information Technology or equivalent.
- A reasonably good typing skills.
- Language, Literacy and Numeracy (LLN) skills at Level 2 (based on Australian Core Skills Framework) (Year 10 high school level).

LOCATION & MODE OF DELIVERY

Location: Hornsby Campus, TAFE NSW
205 Peats Ferry Road, Hornsby 2077

Part-Time Day: 12 months, 8 hrs/week.
Delivered in Virtual-off-Campus (Online) mode.

Days: Tuesday, Wednesday & Friday

Enrolment is required to confirm your place in the course.

INFORMATION SESSIONS

To find out more about this course, meet our teachers and receive information about enrolment and next steps, attend an information session.

Dates & Times:

Online: **Wednesdays** June 4, 11, 18, 25 & July 2, 2025 at 6:00pm

MS Team Link:

<https://infotech.hornsby.tafensw.edu.au/info-session-join-link>

Face-to-Face: **Thursdays** June 26, & July 3, 2025 at 10:00am

Location: Hornsby Campus, Building G, Room G1.09

COURSE STRUCTURE:

This course requires 12 (6 core & 6 elective) units of competency. Subjects/ Units delivered are:

Small Office/Home Office (SOHO) Networking

- ICTSAS310 Install, configure and secure a small office or home office network
- ICTNWK311 Install and test network protocol

Cyber Security & Cloud Computing

- BSBXCS302 Identify and report online security threats
- ICTCLD301 Evaluate characteristics of cloud computing solutions and services
- BSBXCS303 Securely manage personally identifiable information and workplace information
- ICTICT313 Identify IP, ethics and privacy policies in ICT environments

Web & Technology

- ICTWEB304 Build simple web pages
- ICTICT310 Identify and use industry specific techniques

Programming

- ICTPRG302 Apply introductory programming techniques

IT Work Skills

- BSBXTW301 Work in a team
- ICTSAS305 Provide ICT advice to clients
- BSBCRT301 Develop and extend critical and creative thinking skills

Timetable: The timetable is published on our section website-
<http://infotech.hornsby.tafensw.edu.au/ViewTimetable.aspx>

REGISTER YOUR INTEREST

or for more information

Phone: 131 601

Website:
infotech.hornsby.tafensw.edu.au

Email: NSI.HO.IT@tafensw.edu.au

Course Enquiry:
nirmal.chowdhury@tafensw.edu.au

Enrol Now: www.tafensw.edu.au

CONTACT US FOR MORE INFORMATION

Contact: **Nirmal Chowdhury**
Phone: 02 7920 5332 or 131 601
Email: nirmal.chowdhury@tafensw.edu.au
Website:
<http://infotech.Hornsby.tafensw.edu.au>

Nationally Recognised Training

This course is **Government Subsidised** and **FREE** for eligible NSW residents.

Course Workload

8 hours per week Virtual Off Campus (Online) class attendance (Part Time).

Plus, you will be required to spend an equivalent amount of time on course work outside of class time.

You are required to have Windows Laptop or Desktop computer at home.

Learning subjects include:

Installing Basic Network: You will learn introductory knowledge on how to install, configure and secure a network environment for home or small office and test the network protocol.

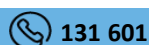
Programming: You will learn introductory programming knowledge & skills in Python language.

Web Design: You will learn how to build a simple website using HTML & CSS, and gain knowledge on industry specific techniques.

Cyber Security & Cloud Computing: You will develop a basic understanding of Intellectual Property, Ethics & Privacy matters in an ICT environment, manage the privacy of data. Plus, gain basic understanding of what Cloud Computing and Cyber Security is and how to address them in an ICT Workplace.

IT Work Skills: You will gain the skills required to work in teams, provide ICT advice to clients, and develop & extend critical and creative thinking and customer support skills while working in the ICT industry.

This course is very high in demand.
So, to secure your place please enrol in it ASAP.



This document is correct at the time of printing: June 2025.
*Terms and conditions may apply.



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